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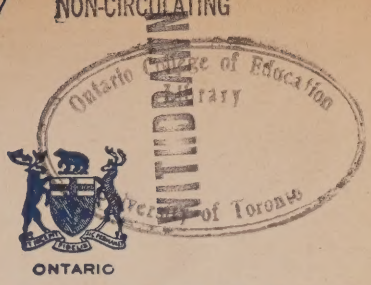

ONTARIO

DEPARTMENT OF EDUCATION

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1949 SUMMER COURSES

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ONTARIO

GENERAL ANNOUNCEMENT

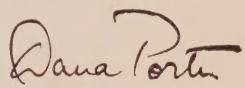
1949 SUMMER COURSES

ONTARIO DEPARTMENT OF EDUCATION

FOREWORD FROM THE MINISTER

No teacher should ever feel that there is nothing more to learn in either matter or method. The good teacher is always seeking for new knowledge and experience, to supply material for better lessons and to improve well-worn methods of teaching them. I recognize that, working by themselves, teachers sometimes find difficulty in keeping in touch with new trends and developments. I am also aware that classroom teachers have much to contribute to the Department of Education and to their fellows in the way of new ideas which have been tried and tested in their own classroom practice.

For these reasons I consider the summer courses described in this booklet to be of great importance and value. I hope that a large number of teachers will take advantage of them. I also hope that those who attend will do so with two-fold purpose — to learn from the experience of others and to make a definite contribution out of their own successful experience.



Minister of Education.

TORONTO, March 1st, 1949

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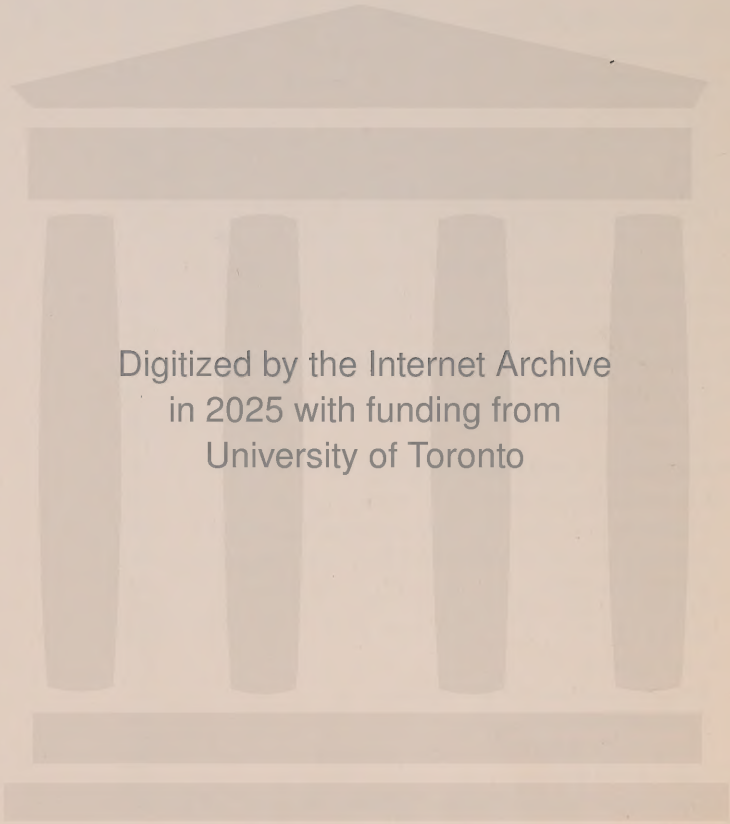
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COURSES AND CENTRES

I. If a sufficient number of duly qualified teachers apply for admission, the following Courses will be provided from July 4th to August 5th, inclusive:

A. By the Department of Education in co-operation with the Department of Agriculture at Guelph, leading to certificates as follows:

1. Agriculture:
   (a) Elementary, Parts I and II,
   (b) Intermediate, Parts I and II,
   (c) Inspector's Certificate in Agriculture.

B. By the Department of Education leading to certificates as follows:

2. Art and Crafts:
   (a) Elementary,
   (b) Intermediate,
   (c) Supervisor's,
   (d) Specialist's, at Toronto.
3. Audio-Visual Aids, at Toronto.
4. Auxiliary Education:
   (a) Elementary,
   (b) Intermediate,
   (c) Supervisor's,
   (d) Specialist's, at Toronto.
5. Commercial Subjects:
   (a) Elementary,
   (b) Intermediate,
   (c) Specialist's, at Toronto.
6. Education, at London, Toronto, and Ottawa.
7. Elementary School Psychologist's, at Toronto.
8. Grade XIII Subjects, at Toronto, Ottawa and North Bay.
9. Guidance:
   (a) Elementary,
   (b) Intermediate,
   (c) Specialist's, at Toronto.
10. High School Assistant's, Type B, at Toronto.
11. Home Economics:
   (a) Introductory Course (equivalent to Elementary, Type C, Part I and Elementary, Type B, Part I),
   (b) Elementary, Type B, Part II,
   (c) Elementary, Type C, Part II, at Toronto.

12. Industrial Arts and Crafts:
    (a) Elementary, Type B, Parts I and II,
    (b) Elementary, Type A, Parts I, II, and III,
    (c) Specialist's, Parts I, II, and III, at Toronto.

13. Music:
    (a) Vocal (for Elementary Schools), (i) Elementary, Type B, (ii) Intermediate, Type B, (iii) Supervisor's.
    (b) Vocal (for Secondary Schools), (i) Elementary, Type A, (ii) Intermediate, Type A, (iii) Specialist's.
    (c) Instrumental, (i) Elementary, (ii) Intermediate, (iii) Specialist's.

    The Music courses will be given at Toronto.

14. Oral French, a travelling course in the Province of Quebec.

15. Physical and Health Education:
    (a) Elementary, Type A,
    (b) Intermediate, Type A,
    (c) Specialist's, at Toronto.

    The above are separate courses for men and women who are qualified to teach in the secondary schools.

    (d) Elementary, Type B,
    (e) Intermediate, Type B,
    (f) Supervisor's, at Guelph.

    The above are combined courses for men and women who are qualified to teach in the elementary schools, and are being offered by the Department of Education with the co-operation of the Department of Health.

16. Primary Methods, Parts I and II, at Hamilton and Ottawa.

II. If a sufficient number of duly qualified teachers apply for admission, the Department of Education will provide Refresher Courses, for the successful completion of which Letters of Standing will be given, as follows:

17. Art and Crafts Refresher (July 4th to July 20th inclusive and July 21st to August 5th inclusive).

18. Auxiliary Education Refresher Course in Crafts at Toronto (July 11th to July 22nd inclusive).

19. Geography Refresher, at Toronto (July 4th to July 15th, including Saturday, July 9th).

20. German Refresher, at Waterloo (July 4th to July 15th, including Saturday, July 9th).

21. Elementary School Principal's Refresher, at Toronto (July 4th to July 15th, including Saturday, July 9th).

NOTE: Three publications of the Department of Education deal with summer courses:

1. The General Announcement of Summer Courses, 1949.
   A copy is being sent to each school, with additional copies to the larger schools.

2. The Application Form.
   At least one copy is being sent with the General Announcement. Additional copies may be obtained upon application to the Deputy Minister.

3. Detailed Statement regarding each course.
   Before making application for admission, each teacher is urged to write to the Deputy Minister for the Detailed Statement which gives complete information regarding the course in which he is interested.

GENERAL INFORMATION

ADMISSIONS

1. The admission requirements for each course are outlined on the following pages. Teachers-in-training at the Provincial Normal Schools and the Ontario College of Education are eligible for admission to any of the courses for which they are otherwise qualified.
2. Application forms for admission to the courses should be filled in and addressed to the Deputy Minister, Department of Education, Parliament Buildings, Toronto.
3. For the satisfactory organization of the courses, applications should reach the Department not later than **May 31st.** No assurance can be given that applications received later than this date will be considered. Applicants are advised that Letters of Admission may not be mailed from the Department before June 7th.
4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

TRANSPORTATION

Reduced fares will be granted by the Canadian Passenger Association for teachers and dependent members of their families when accompanying them, from stations in Canada. The teacher should purchase a one-way ticket at full fare from his home station to the place of the Summer Course and obtain from the ticket agent a standard convention certificate. Upon presentation of this certificate, signed by the principal of the course, a ticket for the return journey may be purchased at one-half of the regular one-way fare. These reduced fares may be obtained during the three days before the opening of the course and not more than three days after the close of the course, not counting Sundays. Return tickets are valid for 30 days and will permit of stop-overs, but they must be purchased within three days of the close of the course.

REGISTRATION

1. All applicants shall present themselves for registration not later than noon on the first day of the session at the places at which the courses are to be given.
2. In the regular courses, the classes will be organized and the work will begin not later than the morning of the second day.
3. In the refresher courses, the work will begin during the morning of the first day.

ATTENDANCE

Since the courses are brief and the work concentrated, regular attendance is required. This applies also to the refresher courses, where there is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

With the exception of Refresher Courses and the Oral French Course, classes are not held on Saturdays.

A teacher who is attending any other course is not permitted to enrol for a Departmental Summer Course. Since each Summer Course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course during the summer.

FEES

Each teacher admitted to a regular course, with the exception of ex-service men and women, will be required to pay a fee of $10.00. The fee for each refresher course is $5.00. Fees will be payable at the opening of the course to the principal in charge.

PREPARATION FOR SUMMER COURSES

In the Summer Courses, which are necessarily brief, the subjects cannot be treated in detail. Candidates are, accordingly, expected to make as much preparation as possible throughout the school year.

BOARD AND LODGING

1. (a) Applicants admitted to the Courses in Agriculture and Physical and Health Education, Type B, at the Ontario Agricultural College, Guelph, may obtain board and lodging in residence at the rate of $9.00 a week.

   (b) Application for rooms should be made on or before June 20th, to the President of the College at Guelph. Each application shall be accompanied by $5.00, which will be allowed on the bill for board and lodging, or will be returned in case of illness or other unavoidable cause of absence.

   (c) Rooms will be reserved in the order in which applications therefor are received. Each student rooming in residence at the Ontario Agricultural College must bring the following equipment: two pairs of single sheets, two blankets, one pillow, two pillow cases, one bed spread, towels, toilet soap and a laundry bag. All linen should be plainly marked and the student's name should be in distinct letters on the laundry bag.

2. The University authorities in Toronto are prepared to offer limited accommodation to teachers as follows:

   For men—University Residences—W. D. Foulds, Registrar's Office, University of Toronto; W. J. Little, Bursar, Victoria University; The Bursar, Trinity College.

   For women—Whitney Hall, Office of the Dean of Women, University College; Annesley Hall, Office of the Dean of Women, Victoria University; St. Hilda's College, The Bursar, Trinity College.

   Teachers are advised to make arrangements for accommodation as early as possible, without waiting for the receipt of their Letters of Admission.

3. The Campus Co-operative Residence Inc., 24 Willcocks St., Toronto 5, can provide limited accommodation for men and women.

4. A list of boarding houses for teachers taking the Primary Methods Course at Hamilton or Ottawa, or the Education Courses at London, Toronto or Ottawa, may be obtained from the Secretaries of the Normal Schools at these centres.

DETAILS OF COURSES

Agriculture

ELEMENTARY

To this course may be admitted applicants who hold Second Class or more advanced teaching certificates. Teachers may be granted Interim Elementary Agriculture Certificates on the completion of two Summer Courses in Agriculture or on the completion of the following courses:

(i) Two of the grades IX, X, XI, and XII courses in Agricultural Science, followed by a course at a Normal School and one Summer Session in Agriculture. Only those who have taken two of the grades IX, X, XI, and XII courses by actually attending a school in which Agricultural Science is taught in accordance with the High School Regulations and approved by the Departmental Inspector of Agricultural Classes will be granted exemption from one Summer Course. The Winter Reading Course is required of all candidates who are completing the requirements for the Elementary Agriculture Certificate by attendance at one Summer Session.

(ii) The Grades IX, X, XI, and XII courses in Agricultural Science, followed by a course at a Normal School. Only those who have taken these four courses by actually attending a school in which Agricultural Science is taught in accordance with the High School Regulations and approved by the Departmental Inspector of Agricultural Classes will be entitled to an Elementary Agriculture Certificate.

When teachers make application for an Elementary Agriculture Certificate under Section (ii) above, they should forward with their applications evidence that they have successfully completed the Grades IX, X, XI and XII courses in Agricultural Science, also a statement from the Principal of the School in which they took the course, certifying that they have complied with the requirements of Sections (i) and (ii) above. When applying for exemption from one Summer Course under Section (i) above, they should submit with their applications evidence that they have successfully completed two of the Grades IX, X, XI and XII courses in Agricultural Science, also a statement from the Principal of the School in which they took the course, certifying to the completion of the prescribed course in Agricultural Science.

NOTE—Teachers who hold certificates of having passed the complete examination in Agriculture of the Lower and Middle School in 1928 or prior thereto, may, on application, accompanied by their certificates, be granted Interim Elementary Agriculture Certificates. Those who in 1928 or prior thereto had passed either the Lower School or the Middle School examinations in Agriculture, but not both, may fulfil the requirements for the Elementary Agriculture Certificate by completing one Summer Session.

INTERMEDIATE

To the course for the Interim Intermediate Agriculture Certificate may be admitted Normal School Masters and other applicants who hold professional certificates qualifying them to teach in High or Continuation Schools and whose academic preparation has included a competent knowledge of Science. The minimum requirement is a First Class certificate with Biology, and either Physics or Chemistry of the Upper School; or a First Class certificate and at least two years of experience in teaching Middle School Chemistry and Physics in a High or Continuation School. The equivalent of Biology and either Physics or Chemistry of the Upper School taken at a University will be acceptable. An applicant who holds an Interim or Permanent Elementary Agriculture Certificate will be admitted to Part II of the course.

INSPECTOR'S CERTIFICATE IN AGRICULTURE

To the course for the Inspector's Certificate in Agriculture may be admitted Public and Separate School Inspectors and others who have passed the oral and written examinations for the Public School Inspector's Certificate.

EQUIPMENT

Students in the courses in Agriculture are required to furnish their own working material for plant collections, etc. Such material may be bought at the College. They should also bring field or opera glasses, pocket knives, pocket magnifying glasses, and any books which they possess and have found useful for the work in Agriculture. As a considerable amount of work is taken out of doors, students should provide themselves with suitable wearing apparel for gardening and field trips.

A swimming pool is provided at Guelph. All students should provide themselves with bathing caps. Women students should bring bathing suits. Tennis courts are also provided at Guelph. Those who desire to play should bring their racquets and balls.

Art and Crafts

ELEMENTARY

To this course may be admitted an applicant who holds a Second Class or more advanced teaching certificate.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates. Rural teachers or those seeking a refresher course will find this course particularly valuable.

Those enrolled will have a wide choice of the activities offered and thus the individual needs of the teachers, both personal and geographical, will receive attention.

Students will complete several examples of art and crafts work while the integration of this work with other areas of school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested. Outstanding specialists in various fields of design will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A teacher who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Interim Elementary Art and Crafts Certificate.

For the purposes of the regulations of the Department of Education, this certificate is considered the equivalent of the Interim Elementary Art Certificate, and is accepted as part of the requirement under Circular 614 (formerly Circular 72), for a permanent teaching certificate.

INTERMEDIATE

To this course may be admitted an applicant who holds the Elementary Art and Crafts Certificate or the Elementary Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

For the purposes of the regulations of the Department of Education, the Interim Intermediate Art and Crafts Certificate is considered the equivalent of the Interim Intermediate Art Certificate, and is accepted for the purpose of Circular 614 (formerly Circular 72.)

SUPERVISOR'S

To this course may be admitted an applicant who holds the Intermediate Art and Crafts Certificate or the Intermediate Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Candidates for the Supervisor's Certificate in Art and Crafts will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

For the purposes of the regulations of the Department of Education, the Interim Supervisor's Certificate in Art and Crafts is considered the equivalent of the Interim Supervisor's Certificate in Art, and is accepted for the purpose of Circular 614 (formerly Circular 72).

SPECIALIST'S

To this course may be admitted an applicant who

(a) holds a certificate qualifying him to teach in a high or continuation school or a Collegiate Institute; and

(b) holds an Intermediate Art and Crafts Certificate or an Intermediate Art Certificate.

Candidates for the Specialist's Art and Crafts Certificate will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

REFRESHER

Two refresher courses will be offered during the summer. To these courses may be admitted any teacher who holds an Elementary, Intermediate, Supervisor's or Specialist's Art or Art and Crafts Certificate.

The first refresher course will be held from July 4th to July 20th inclusive, and the second from July 21st to August 5th inclusive.

Each teacher enrolling in a refresher course will select his own programme from the many units of work offered. This programme must be approved by the Principal.

COMMUNITY PROGRAMMES

Several units of work of special interest to community programme workers will be offered. To these units may be admitted holders of teaching certificates or other community programme workers. Teachers who hold second class or more advanced teaching certificates may apply in the usual way. Applicants who do not hold teaching certificates should write to the Community Programmes Branch, Department of Education, 206 Huron St., Toronto, for special application forms.

NOTE—An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has applied for admission to an Art and Crafts Course.

Audio-Visual Aids

To this course may be admitted teachers who hold Second Class or more advanced teaching certificates.

The course will be held at Toronto, from July 4th to August 5th inclusive.

The aim of this course is to assist teachers in the selection and utilization of all types of Audio-Visual aids. Practice in the evaluation of the various kinds of Audio-Visual instructional material will be given. It is planned to give considerable prominence to the workshop technique, with units in filmstrips, film

evaluation, radio and recordings, lesson plan preparation and non-projected visual aids. Training in the operation of various types of projectors will be provided.

Those enrolled will have an opportunity to become thoroughly familiar with the films and slides available from the Visual Education Branch, and should acquire a good appreciation of recent developments and trends in the utilization of Audio-Visual Aids. An Audio-Visual Aids Certificate will be granted upon successful completion of the course.

Auxiliary Education

ELEMENTARY

The courses leading to the Interim Elementary Auxiliary Education Certificates are of three types:

TYPE I—OPPORTUNITY AND HANDICRAFT

For teachers who wish to qualify for positions in regular auxiliary opportunity and handicraft classes. The subjects of the course are: psychologies of special education (first course); intelligence testing; special methodology; crafts.

TYPE II—SPEECH CORRECTION AND LIP READING

For teachers who wish to qualify for positions in regular auxiliary speech correction and lip reading classes. The subjects of the course are: psychologies of special education (first course); intelligence testing; speech correction; lip reading.

TYPE III—REMEDIAL TEACHING

For teachers who wish to qualify for positions in tutorial and remedial teaching classes. The subjects of the course are: psychologies of special education (first course), intelligence testing; mental hygiene, enterprises; remedial reading.

To one of these courses may be admitted a teacher who

(a) holds a Second Class or more advanced teaching certificate; and

(b) submits the statement which is printed on the application form signed by his inspector, that he has taught successfully in the schools of Ontario for at least two years.

The Interim Certificate granted upon successful completion of one of these courses will be valid for two years. It is accepted for the purposes of Circular 614 (formerly Circular 72). The Department of Education is not providing for a Permanent Elementary Auxiliary Education Certificate.

INTERMEDIATE

The courses leading to the Interim Intermediate Auxiliary Education Certificate are of five types:

TYPE I—OPPORTUNITY AND HANDICRAFT

For teachers who wish to qualify for permanent positions in auxiliary opportunity and handicraft classes. The subjects of the course are: psychologies of special education (second course); remedial teaching; mental hygiene; enterprise work; advanced intelligence testing; remedial reading; observation of clinical procedures.

TYPE II—SPEECH CORRECTION AND LIP READING

For teachers who wish to qualify for permanent positions in auxiliary speech correction and lip reading classes. The subjects of the course are: speech correction; lip reading; advanced intelligence testing; psychologies of special education (second course); remedial teaching; observation of clinical procedures.

TYPE III—REMEDIAL TEACHING

For teachers who wish to qualify for permanent positions in auxiliary tutorial opportunity classes. The subjects of the course are: psychologies of special education (second course); advanced intelligence testing; remedial teaching; speech correction; mental hygiene; remedial reading; observation of clinical procedures.

TYPE IV—SIGHT SAVING

For teachers who wish to qualify for permanent positions in auxiliary sight saving classes. The subjects of this course are: enterprise work; sight saving methods and materials; psychologies of special education (second course); remedial teaching; mental hygiene; advanced intelligence testing; observation of clinical procedures.

TYPE V—HOME INSTRUCTION AND HOSPITAL

For teachers who wish to qualify for permanent positions in auxiliary home instruction and hospital classes. The subjects of this course are: home instruction methods; hospital methods; psychologies of special education (second course); remedial teaching; advanced intelligence testing; mental hygiene; enterprise work; observation of clinical procedures.

To one of these courses leading to a Type I, II or III Certificate may be admitted a teacher who holds

(a) an Interim Elementary Auxiliary Education Certificate of the corresponding type; or

(b) an Auxiliary Education Certificate of the corresponding type granted prior to 1947.

To one of these courses leading to a Type IV or V Certificate may be admitted a teacher who holds

(a) an Interim Elementary Auxiliary Education Certificate, Type I, II or III; or

(b) an Auxiliary Education Certificate granted prior to 1947.

The Interim Intermediate Auxiliary Education Certificate granted upon successful completion of one of these courses will be valid for two years. It is accepted for the purposes of Circular 614 (formerly Circular 72). Permanent Intermediate Auxiliary Education Certificates are provided for.

SUPERVISOR'S

For teachers who wish to qualify as supervisors of auxiliary elementary classes and as principals of auxiliary elementary schools. The subjects of this course are: observation and practice in the Educational Clinic; history of special education; workshop; speech correction and lip reading; psychologies of special education, (third course); remedial teaching; sight saving; case studies; education of the homebound and hospitalized.

To this course may be admitted a teacher who holds,—

(a) an Intermediate Auxiliary Education Certificate, Type I, II, III, IV or V;

(b) (i) an Elementary Auxiliary Education Certificate, Type I, II or III, and

(ii) a certificate in Art and Crafts, Industrial Arts and Crafts, Guidance, Vocal Music, or Physical and Health Education, obtained by successful attendance at three summer courses; or

(c) (i) an Elementary Auxiliary Education Certificate, Type I, II or III, and

(ii) any four elementary certificates obtained by successful attendance at summer or winter courses in Art and Crafts, Industrial Arts and Crafts, Guidance, Home Economics, Music, or Physical and Health Education.

The Interim Supervisor's Certificate in Auxiliary Education granted upon successful completion of this course will be valid for two years. It is accepted for the purposes of Circular 614 (formerly Circular 72).

SPECIALIST'S

For teachers who wish to qualify as specialist's in auxiliary education and as principals of special industrial schools. The subjects of this course are: observation and practice in the Educational Clinic; history of special education, workshop, speech correction and lip reading, psychologies of special education, (third course), remedial teaching, sight saving, case studies, education of the homebound and hospitalized.

To this course may be admitted a teacher who holds,

(a) a High School Assistant's Certificate or an Ordinary Vocational Certificate, and

(b) the qualifications outlined in (a), (b) or (c) in the case of admission to the Supervisor's Course.

The Interim Specialist's Certificate in Auxiliary Education granted upon successful completion of this course will be valid for two years. It is not accepted for the purposes of Circular 614 (formerly Circular 72).

REFRESHER COURSE IN CRAFTS (July 11 to 22)

Holders of Auxiliary Class Certificates will be admitted to this course in which plastics, leatherwork, tailoring projects, moulding and turning clay, and other projects will be offered. This course cannot be taken in conjunction with another Auxiliary Education Summer Course.

Commercial Subjects

ELEMENTARY

To this course may be admitted teachers who hold Second Class or more advanced teaching certificates.

INTERMEDIATE

To this course may be admitted teachers who hold Elementary Commercial certificates and teachers who are completing subjects for the Elementary certificate and whose programmes, approved by the principal, permit a start on the work towards the Intermediate certificate.

SPECIALIST'S

To this course may be admitted teachers who hold the Intermediate Commercial certificate and teachers who are completing subjects for the Intermediate certificate and whose programmes, approved by the principal, permit a start on subjects leading to the Commercial Specialist's Certificate.

In all subjects of the Specialist's course, except Business Machines, extension courses with the Department of Extension, University of Toronto, must be approved by the principal and completed prior to enrolment in these subjects at the Summer Course.

APPLICATIONS

Since most of the courses require preparatory study before attendance at the Summer Course, teachers should make early application for (1) admission, in order that they may be sent their timetables and detailed information regarding the courses well in advance of the opening date, (2) evaluation of work done in any of the commercial subjects at University, business college or school. Supplemental Examinations will be provided during the

first week of the Summer Course for those candidates who have credit for attendance in certain subjects but have not obtained standing. These examinations will begin on the afternoon of July 4th.

Education

The course leading to an Education Certificate consists of one summer session. This certificate is one of the essential requirements for the Permanent First Class Certificate and may be obtained either before or after the other requirements for that certificate are completed.

The course deals with Educational Psychology, School Administration and Special Methodology.

To this course may be admitted a teacher who

(a) holds an Interim or Permanent Second Class Certificate, or an Interim or Permanent First Class Certificate; and

(b) submits the statement printed on the application form signed by his inspector, that he has taught successfully in the public or separate schools of Ontario for at least two years.

This course will be a valuable refresher course for any teachers who hold Permanent Certificates and wish to become acquainted with recent developments in education. Full-time attendance is required of all who enrol in the course.

Elementary School Psychologist's

To this course will be admitted a teacher who has had at least five years of successful teaching experience in the public or separate schools of Ontario and who holds,—

(a) a Bachelor of Arts degree,

(b) a Permanent First Class Certificate, and

(c) one of (i) an Intermediate Auxiliary Education Certificate,
(ii) an Intermediate Guidance Certificate, or
(iii) an Elementary Auxiliary Education Certificate and an Elementary Guidance Certificate.

The purpose of the course is to train people who have already had successful teaching experience in elementary schools to work with inspectors, principals, parents, teachers and others concerned, in bringing about the all-round growth and development of each child in the elementary school system.

The course will include lectures, groups discussions and practical demonstrations. The topics will include: the role of the school psychologist in the elementary school; basic philosophy and practical application of psychology at the elementary school level; prevention, diagnosis, and treatment of various types of behaviour problems; means of promoting co-operation among those who are working with children; use of home visits; interview technique,

practical suggestions for improving teaching techniques in the tool subjects; and testing techniques.

The course will consist of Parts I and II, each of five weeks' duration. Part I will be given in 1949.

Grade XIII Subjects

1. If a sufficient number of teachers apply for admission, summer courses will be offered in some of the subjects of Grade XIII at Toronto, Ottawa and North Bay. If there are sufficient applicants the subjects offered will be as follows:
   (a) English Literature, English Composition, History, Algebra, Geometry, Trigonometry, Physics, Chemistry, Botany, Zoology, French Authors, and French Composition at Toronto.
   (b) English Literature, English Composition, History, Algebra, Geometry, Trigonometry, Latin Authors, Latin Composition, French Authors, French Composition, Special French Literature, and Special French Composition at Ottawa.
   (c) English Literature, English Composition, History, Algebra and Trigonometry at North Bay.

Except in the case of English Composition, which may be taken in addition to two other papers, the number of papers a candidate may take will be limited to two.

2. To this course may be admitted applicants who,—
   (a) hold,—
      (i) Interim or Permanent Second Class Certificates or Interim or Permanent First Class Certificates; or
      (ii) teaching certificates valid in the schools of any other part of the British Empire; or
   (b) have taught for at least 5 months in the public or separate schools of Ontario during the school year 1948-49 under letters of permission granted by the Minister to school boards on their behalf.

As the nature of the work will be very intensive, prospective applicants are advised to consult their local high school principals regarding material to be studied and to make some preparation before the courses begin. For details regarding examinations see page 31.

Guidance

ELEMENTARY

1. To this course may be admitted a teacher who
   (a) holds a Permanent Second Class Certificate or a more advanced permanent teaching certificate, and
   (b) submits the statement of recommendation for the course printed on the application form signed by an Inspector, a Principal, or the Provincial Director of Guidance.

2. The subjects of the course will include the following:
   (a) Principles and Techniques of Guidance,
   (b) Tests and Measurements,
   (c) Group Work in Guidance.
3. Teachers who complete successfully the required term work and pass the final examination will be granted Interim Elementary Guidance Certificates.

INTERMEDIATE

1. To this course may be admitted a teacher who holds an Interim or Permanent Elementary Guidance Certificate.
2. The subjects of the course will include the following:
   (a) Mental Hygiene and Child Study,
   (b) Clinical Procedures and Counselling Techniques,
   (c) Organization and Administration of Guidance.
3. Teachers who complete satisfactorily the required term work and pass the final examination will be granted Interim Intermediate Guidance Certificates.

SPECIALIST'S

1. To this course may be admitted a teacher who holds an Interim or Permanent Intermediate Guidance Certificate.
2. The subjects of the course will include the following:
   (a) Advanced Work in Tests and Statistics,
   (b) Personality Adjustments,
   (c) The Occupational World with a Survey of Related Education and Training.
3. Teachers who complete satisfactorily the required term work and pass the final examination will have satisfied the attendance requirements for the Specialist's Certificate in Guidance.

High School Assistant's, Type B

To the Summer Course for the Interim High School Assistant's Certificate, Type B, may be admitted teachers who have completed their academic standing for admission to the Ontario College of Education and (1) who hold First Class certificates issued on the completion of one session of attendance at an Ontario Normal school, and who have had at least three years of successful teaching experience in the Public, Separate or Continuation Schools of Ontario; or (2) who hold Permanent Second Class certificates issued after the completion of one session of attendance at an Ontario Normal School, and who have had at least six years of successful teaching experience in the Public or Separate Schools of Ontario; or (3) who hold Permanent Second Class certificates

issued on the completion of a second session of attendance at an Ontario Normal School, or (4) who hold Interim Vocational certificates and have had at least two years of successful teaching experience in the Vocational Schools of Ontario.

NOTE 1 —Candidates who have been admitted to the Summer Session leading to the High School Assistant's Certificate, Type B, who attend throughout the session and who successfully pass the examinations at the close of the session shall be granted by the Minister of Education an Interim High School Assistant's Certificate, Type B. The recommendation, however, will be withheld until the candidate has satisfied the examiners that he is competent to teach efficiently the subjects of the High School courses either by undergoing practical tests or by submitting statements from Inspectors of Public, Separate, or Continuation Schools that he has taught successfully, for at least two years, Ontario school courses of a grade not lower than Grade V of the Public or Separate Schools.

Service personnel may count a year of service for a year of teaching experience up to a maximum of two years, but such candidates will be required to take a practical test in teaching.

NOTE 2.—Candidates who are otherwise qualified and who hold Permanent First Class Certificates issued on the completion of a second session of attendance at an Ontario Normal School, or who hold Permanent First Class Certificates and for at least the last two years of their teaching experience have been graded better than "Average" by their Inspectors, shall be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, without further attendance.

NOTE 3.—Other candidates who are otherwise qualified and who hold First or Second Class certificates are required to attend the High School Assistant's, Type B, course from January to June before they are admitted to the final examinations leading to an Interim High School Assistant's Certificate, Type B.

NOTE 4.—Candidates who are otherwise qualified and who present evidence of equivalent training in other provinces or countries may be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, with such attendance as the Minister, in the light of the evidence, may require.

NOTE 5.—Candidates who have been notified that they will be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, without further attendance (see notes 2 and 4), may, if they prefer, be admitted to the Summer Course, provided that they have not written the final examinations of the regular College session in May, 1949.

NOTE 6.—The Interim High School Assistant's Certificate, Type B, was formerly called the Interim High School Assistant's Certificate. The academic requirements for admission to the High School Assistant's, Type B, course is a University degree obtained on graduation from a regular university course approved by the Minister of Education as to admission requirements and as to content of the undergraduate courses.

NOTE 7.—The Interim High School Assistant's Certificate, Type A, was formerly called the Interim High School Specialist's Certificate. The Academic requirements for the High School Assistant's Certificate, Type A, are the same as for the former High School Specialist's Certificate. Only the High School Assistant's, Type B, course is offered in the summer course.

Home Economics

INTRODUCTORY COURSE

This course deals with the fundamentals of Home Economics education, including the study of: nutrition, meal preparation and service, clothing construction, textiles, home care, and family living.

To this course may be admitted a teacher who holds an Interim or Permanent Second Class, First Class, or High School Assistant's Certificate.

The course is designed to serve as a prerequisite for teachers who wish to qualify for the following certificates:

Elementary type C—valid in elementary schools in rural and small urban communities;

Elementary Type B—valid for part-time teaching in Grades IX and X of high and continuation schools, if otherwise qualified.

NOTE 1.—This course is equivalent in value to Elementary Type C, Part I and Elementary Type B, Part I of previous years.

NOTE 2.—Teachers who hold a High School Assistant's Certificate and who complete successfully the Introductory Course in Home Economics will be admitted to the Elementary Type B, Part II summer course.

ELEMENTARY, TYPE C, PART II

To this course may be admitted a teacher who has completed successfully the Introductory Courses (Summer Courses 1947 or 1948) or the Elementary, Type C, Part I course of previous years.

NOTE 1.—This course is provided to enable teachers in rural and small urban schools, with the exception of large graded rural schools, to present to the pupils many of the aspects of the Home Economics course including the supervision of a schools lunch programme.

NOTE 2.—A candidate for admission to the one-year course at the Ontario College of Education for the Interim Intermediate Home Economics Certificate who holds an Elementary Home Economics Certificate, Type C, will be exempted from attendance during the autumn term.

ELEMENTARY, TYPE B, PART II

To this course may be admitted a teacher who has completed successfully the Introductory Course (Summer Courses 1947 or 1948) or the Elementary, Type B, Part I course of previous years and who holds a High School Assistant's Certificate, or an Interim or Permanent First Class Certificate and qualifications for teaching in continuation schools.

NOTE 1.—A teacher who successfully completes this course will be qualified to teach Home Economics part time in Grades IX and X of high and continuation schools if otherwise qualified.

NOTE 2.—A candidate for admission to the one-year course at the Ontario College of Education for the Interim Intermediate Home Economics Certificate who holds an Elementary Home Economics Certificate, Type B, will be exempted from attendance during the autumn term.

EQUIPMENT

Students in Home Economics are required to provide themselves with the regulation uniform, a white apron with bib, for work in the food laboratories.

Industrial Arts and Crafts

ELEMENTARY, TYPE B

To Part I of this course may be admitted a teacher who holds a Second Class Certificate or a more advanced teaching certificate. An applicant who has completed satisfactorily Part I of the course for the former Manual Training Certificate, Type B, or Part I of this course, may be admitted to Part II of this course.

An applicant who has completed satisfactorily Part I of the Industrial Arts and Crafts course, Type A, may be admitted to Part II of this course.

NOTE—The regulations respecting Industrial Arts and Crafts in rural public and separate schools provide that the Elementary Type B certificate is valid in rural public and separate schools, graded and ungraded. The regulations respecting Industrial Arts and Crafts in urban public and separate schools provide—

(a) that the Elementary Type B certificate is valid in a small urban school which, upon the recommendation of the inspector, has been required to operate under the regulations respecting rural schools;

(b) that the Elementary Type B certificate is not valid in a large graded rural school which, upon the recommendation of the inspector, has been required to operate under the regulations respecting urban schools.

Length of Course—two summer sessions of 125 clock hours each. Part I and Part II will be offered in 1949.

ELEMENTARY, TYPE A

To Part I of this course may be admitted teachers who hold First Class Certificates or High School Assistant's Certificates.

An applicant for admission to Part II must

(a) hold an Interim or Permanent Elementary Industrial Arts and Crafts Certificate, Type B; or

(b) have completed

(i) Part I of this course to the satisfaction of the Principal and the teaching staff;

(ii) the Industrial Arts and Crafts option of the course leading to a High School Assistant's Certificate at the Ontario College of Education; or

(iii) the Agricultural Engineering Course leading to the degree of Bachelor of Science in Agriculture.

An applicant for admission to Part III shall hold a letter of standing for Part II.

Where an applicant holds an Interim or Permanent Elementary Manual Training Certificate, Type B, or an Interim or Permanent Elementary Industrial Arts and Crafts Certificate, Type B, he shall be exempted from taking Part I.

NOTE—The Elementary, Type A certificate is valid for part-time instruction in grades IX and X in public and separate, high or continuation schools.

Length of Course—three summer sessions of 150 clock hours each. The course is divided into Part I, II and III and must be taken in order. Parts I, II and III will be offered in 1949.

NOTE—The Elementary Certificate, either Type A or Type B, or Part I of the Elementary Certificate, Type A or Type B, is required for admission to the one-year course leading to the Intermediate Certificate.

SPECIALIST'S

To this course may be admitted teachers holding the Intermediate Manual Training Certificate or the Intermediate Industrial Arts and Crafts Certificate and who have had one year of subsequent successful teaching experience certified by the Inspector of Industrial Arts and Crafts.

Length of Course—three summer sessions of 200 clock hours each. The course is divided in Parts I, II and III, which must be taken in order.

Parts I, II and III will be offered in 1949.

EQUIPMENT

Students taking Shop Work should provide themselves with suitable shop clothing (overalls or shop aprons).

Students taking Part I of the Industrial Arts and Crafts Specialist's course should bring their own hand tools such as: planes, hammer, screwdriver, nail set, spokeshave, cabinet scraper, 1″ and ½″ chisels, oil stone.

Music

VOCAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted applicants who hold certificates qualifying them to teach in the public and separate schools of Ontario, or who hold the equivalent of Grade XII standing and have had musical training equivalent to the training required for a Grade II Theory Certificate of the Royal Conservatory of Music of Toronto.

(2) Intermediate, Type B. To this course may be admitted applicants who hold the Elementary, Type B, Certificate, or who submit evidence of successful completion of an equivalent course.

(3) Supervisor's. To this course may be admitted applicants who hold the Intermediate, Type B, Certificate, or who submit evidence of successful completion of an equivalent course.

VOCAL (for Secondary Schools)

(1) Elementary, Type A. To this course may be admitted applicants who are qualified to teach in the secondary schools of Ontario, or who are intending to complete continuation school qualifications by this course, or who, in the opinion of the Provincial Director of Music, are competent to teach vocal music in the secondary schools and have had musical training equivalent to the training required for the Grade II Theory Certificate of the Royal Conservatory of Music of Toronto.

(2) Intermediate, Type A. To this course may be admitted applicants who hold the Elementary, Type A, Certificate, or who submit evidence of satisfactory completion of an equivalent course and have had musical training equivalent to the training required for a Grade III Harmony Certificate at the Royal Conservatory of Music of Toronto.

(3) Specialist's. To this course may be admitted applicants who hold the Intermediate, Type A, Certificate, or who submit evidence of satisfactory completion of an equivalent course.

NOTE—Applicants admitted to the Elementary Vocal, Type A, Course in 1945 or later are advised that before being admitted to the Specialist Course they must hold, in addition to the Intermediate Certificate—

one of

(i) The degree of Bachelor of Music of the University of Toronto,

(ii) The degree of Bachelor of Arts obtained in the honour course in Music at the University of Toronto,

(iii) The associate Vocal (Teacher's) Diploma of the Toronto Conservatory of Music,

(iv) The School Music Certificate of the University of Toronto,

(v) The Special Music Certificate of Queen's University,

(vi) The Music Graduate in Pedagogy Diploma of the University of Western Ontario; or

(vii) The Associate Vocal (Teacher's) Diploma of the Western Ontario Conservatory of Music.

INSTRUMENTAL

(1) Elementary. To this course may be admitted applicants who hold certificates qualifying them to teach in the schools of the Ontario provincial system and who, in the opinion of the Provincial Director of Music, are competent to teach instrumental music in the schools of Ontario.

(2) Intermediate. To this course may be admitted applicants who hold the Elementary certificate or who submit evidence of successful completion of an equivalent course.

(3) Specialist's. To this course may be admitted applicants who hold the Intermediate certificate or who submit evidence of successful completion of an equivalent course. See also note below.

NOTE—Applicants admitted to the Elementary Instrumental Course in 1945 or later, are advised that before being admitted to the Specialist's Course they must hold, in addition to the Intermediate Certificate, one of the degrees, certificates and diplomas listed in Note 1 above, except that the diplomas listed in (iii) and (vii) must be in Piano Organ, Violin or some other instrument, rather than Vocal.

Oral French

To this course may be admitted the holders of professional certificates qualifying them to teach in the secondary schools of the Ontario provincial system, or teachers who require an Oral French Certificate to complete their qualifications for teaching in a continuation school, and whose academic preparations has fitted them to teach French.

The course will be held in the Province of Quebec from July 4th to August 3rd, inclusive.

This course is provided to enable teachers of French to improve themselves in French pronunciation, conversation and composition. The examination at the conclusion of the course is optional. Candidates who are successful in passing the examination will be granted a certificate.

Physical and Health Education

Separate courses will be offered at Toronto for men and women, each leading to the following certificates:

ELEMENTARY, TYPE A

To this course may be admitted a teacher who holds a certificate qualifying him to teach in the high, continuation or vocational schools or collegiate institutes or who intends to complete continuation school qualifications by this course.

INTERMEDIATE, TYPE A

To this course may be admitted

(a) A teacher who holds the Elementary Physical and Health Education Certificate, Type A,

(b) A teacher who holds the Intermediate Physical and Health Education Certificate, Type B, and is qualified to teach in the secondary schools, and

(c) An ex-service man or woman teacher who has been honourably discharged and who is qualified to teach in secondary schools.

SPECIALIST'S

To this course may be admitted

(a) A teacher who holds a High School Assistant's Certificate, an Intermediate Physical Education Certificate, Type A, and who has taught for a period of at least one year in a secondary school in Ontario, or in Grades IX or X of a public or separate school in Ontario, and

(b) A teacher who holds a Supervisor's Certificate in Physical Education and a High School Assistant's Certificate.

(c) A teacher who has been honourably discharged from active service and who holds a High School Assistant's Certificate, and either an Elementary or an Intermediate Physical and Health Education Certificate, Type A, and who passes the qualifying examinations held at the beginning of the course.

NOTE—Each teacher admitted will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course, before his registration can be considered complete. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

A combined course will be offered at the Ontario Agricultural College at Guelph for men and women, leading to the following certificates:

ELEMENTARY, TYPE B

To this course may be admitted a teacher who holds a Second Class or more advanced teaching certificate.

INTERMEDIATE, TYPE B

To this course may be admitted

(a) A teacher who holds the Elementary Physical and Health Education Certificate, Type B, or a certificate in Health Teaching granted before September 1st, 1946; and

(b) A teacher who has been honourably discharged from active service in His Majesty's forces and who is qualified to teach in the public or separate schools of Ontario.

SUPERVISOR'S

To this course may be admitted a teacher who holds an Intermediate Physical and Health Education Certificate, Type B.

NOTE—Each teacher admitted will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course, before his registration can be considered complete. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed costumes in practice classes. The approximate cost of each costume if $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

Primary Methods

The course leading to an Interim Primary Methods Certificate consists of two summer sessions as follows:

Part I, dealing with special educational psychology, administration and methods and activities in Kindergarten and Kindergarten-Primary, and

Part II, dealing with special educational psychology and administration and methods and activities in Grades I and II.

To either Part may be admitted an applicant who

(a) holds an Interim or Permanent First or Second Class Certificate, or

(b) is enrolled as a teacher-in-training at an Ontario Normal School.

Either Part I or Part II may be taken first. A letter of standing will be given upon the successful completion of each Part. An Interim Primary Methods Certificate will be granted to the holder of letters of standing for both Parts.

This certificate is valid in Kindergarten-Primary, Grades I and II of a public or separate school.

Letters of standing in either or both Parts will be accepted as part of the requirements under Circular 614 (formerly Circular 72), for permanent teaching certificates.

NOTE 1.—The holder of Part I of the Kindergarten-Primary certificate may complete her standing for Part II of this certificate by successful attendance at the course in either Part I or Part II of Primary Methods.

Geography Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be given at the Ontario College of Education, Toronto, from July 4th to July 15th, including Saturday, July 9th.

Some of the topics to be dealt with will include:

(a) Methods of instruction and teaching techniques,

(b) Visual aids and construction of models,

(c) Regional geography of Eurasia,

(d) Economic geography,

(e) Sources of visual aid materials.

Seminars and discussion will form an integral part of the work and a field trip will probably be undertaken.

German Refresher

To this course may be admitted teachers who are qualified to teach in the secondary schools of the Ontario provincial system.

The course will be given at Waterloo College, Waterloo, Ontario, from July 4th to July 15th, including Saturday, July 9th.

It will include:

(a) lectures and films in the German language,

(b) grammar and phonetics, with gramophone records,

(c) the use of the German language as the sole medium of intercourse.

Elementary School Principals' Refresher

If a sufficient number apply for admission, this course will be given in Toronto from July 4th to July 15th inclusive, including Saturday, July 9th.

The course will deal with modern methods of administration and supervision, educational diagnosis and remedial treatment, the training of teachers in service, the school programme and mental hygiene, the relationship of the school to the community and the function of the principal with regard to public relations. Early application for admission is recommended, in order that those who plan to attend may be asked to submit topics for consideration.

Letters of Standing will be given to those who attend regularly and do satisfactory work.

To the course may be admitted a teacher who

(a) holds either a Permanent Second Class or a Permanent First Class Certificate; and

(b) submits the statement which is printed on the application form, signed by his inspector, that he has served for at least <u>two</u> years as principal of an Ontario public or separate school having at least <u>three</u> classrooms in use.

EXAMINATIONS

Summer Course Examinations

1. Examinations for certificates will be held at the close of each Summer Course at the centres of instruction. Applications for admission to these examinations shall be made to the Principals, from whom time-tables may be obtained.
2. No fees are charged for these examinations.
3. To qualify for admission to these examinations, each candidate shall have been duly admitted to a Summer Course, shall have attended regularly and shall have completed satisfactorily the work of the course. Attendance is not obligatory in the case of candidates who have taken a course elsewhere which the Minister of Education has approved as the equivalent of the course prescribed for the certificate concerned.

Appeals

A candidate who fails at the Summer Course examination for a certificate may have his case reconsidered if within two weeks after the announcement of the results, his appeal, with the required fee of $2.00, and a statement of the grounds upon which it is based, is lodged with the Deputy Minister. The fee will be refunded if the appeal is sustained.

August Departmental Examinations in Grade XIII Subjects

(1) Departmental examinations in Grade XIII subjects will be held in August at Ottawa, Toronto, London, North Bay, and at Haileybury, Peterborough, and Windsor, if a sufficient number of applications are received. Additional centres may be provided in the districts of Northern Ontario if the number of applications warrants their establishment. Question papers will be provided in Grade XIII English (Literature and Composition), History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, Latin (Authors and Composition), French (Authors and Composition), French for French-speaking candidates (Literature and Composition), German (Authors and Composition). Full information, including forms of application and copies of the time-table, may be obtained from the Deputy Minister on or about July 15th.

(2) An applicant for the August examinations shall

(a) hold

(i) an Interim or Permanent Second Class Certificate or an Interim or Permanent First Class Certificate; or

(ii) a teaching certificate valid in the schools of any other part of the British Empire;

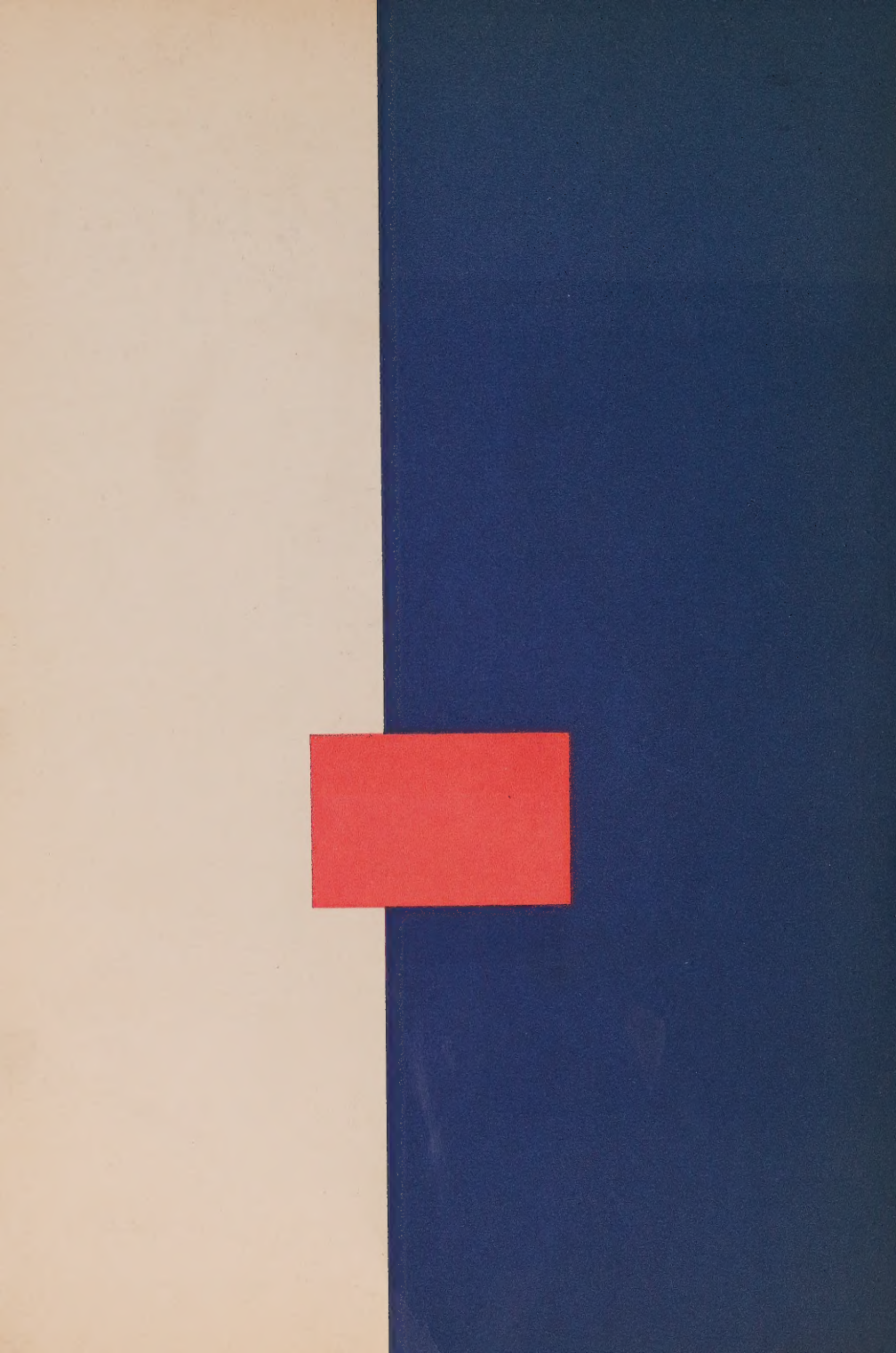
(b) have taught for at least 5 months in the public or separate schools of Ontario during the school year 1948-49 under a letter of permission granted by the Minister to a school board on his behalf;

(c) require credit or proficiency standing in one or more grade XIII papers in order to obtain admission to an Ontario Normal School to which he has made application for admission in September 1949; or

(d) submit evidence that he holds an honourable discharge from active service in His Majesty's Forces, and that he has attended an Ontario university for at least 1 year but requires standing in one or more grade XIII papers to complete the admission requirements for his university course.

NOTE.—Where a candidate who was admitted to the August Grade XIII examinations under (c) does not attend an Ontario Normal School for the school year 1949-50, his Grade XIII certificate obtained in August 1949 may be cancelled by the Minister under section 5 of The Department of Education Act.

ENROLMENT BY SUBJECTS

1948

Agriculture	102
Art and Crafts	436
Audio-Visual Aids	32
Auxiliary Education	122
Commercial Subjects	116
Education	739
Guidance	116
High School Assistant's, Type B	110
Home Economics	119
Industrial Arts and Crafts	127
Music	374
Oral French	20
Physical and Health Education	167
Primary Methods	349
School Librarianship	12
Vocational Courses	50
Elementary School Principals'	60
Total	3,051